SkillsUSA Texas

New Chapter Packet
New Teacher Packet
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For more information about SkillsUSA, go to www.skillsusa.org for information from the national office and www.skillsusatx.org for information from the State office... ................................................. 22

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Welcome,

Congratulations, you've taken the first step to become part of the premier student organization for Career and Technical Education, SkillsUSA. SkillsUSA is a partnership of students, teachers, and industry working together to ensure America has a skilled work force. We help each student excel. Nationally, SkillsUSA serves more than 330,000 students and instructors annually. The national organization has 13,000 school chapters in 54 state and territorial associations. More than 14,500 instructors and administrators are professional members of SkillsUSA. Here in Texas our student membership is over 14,000 with approximately 900 professional members. We currently rank fourth in membership nationally.

SkillsUSA provides students the opportunity to grow professionally as well as in their technical field of study. Leadership skills taught in our Professional Development Program afford students the means to become productive citizens and employees that are respected by their employer and fellow workers while preparing them for job entry or the post-secondary academic world. The Program of Work allows students to put into action skills needed to succeed in the world of work or in the challenging academic world of post secondary universities or colleges. The PDP is top notch and easily incorporated into your daily lesson plans. Check out our programs on the national web site at www.skillsusa.org.

There is information on either our national web site or our Texas web site regarding these programs. Organizational documents, such as our Constitution, Bylaws, and Board Policy for SkillsUSA Texas may also be downloaded from www.skillsusatx.org. A directory of our Board of Directors, District Directors, Teacher Advisors, and State Officers are also found on the state web site. Each of these individuals can be of great help and you shouldn’t hesitate to contact them. Just find your SkillsUSA district and call the contact listed for your district for more information regarding the calendar of events in your area.

SkillsUSA Texas offers students and advisors the means to showcase the skills and talents honed in your classroom through our district, state, and national competitions. Be sure to look for more information on our web sites. You may also contact the Texas office at the address or numbers below for more information.

SkillsUSA Texas
P. O. Box 1388
Mabank, TX 75147-1388
903-887-4013 - Office
800-444-2297 – Toll Free
903-887-7981 – Fax
www.txs SkillsUSA.org

Don’t hesitate. Begin your chapter early so that you benefit from all that SkillsUSA has to offer.
SkillsUSA Texas

SkillsUSA Texas is a non-profit youth organization that facilitates Career and Technical Education (CTE), enhances curriculum, and involves all students. Students develop essential skills such as communication, problem solving, and teamwork. Students that participate in SkillsUSA also gain a competitive edge in the college application process as well as the workforce. Teachers benefit as well by enhancing their occupational education programs while improving attitudes in the classroom, and gaining local business and industry support and participation.

SkillsUSA is a National student organization that works directly with business and industry to maintain American productivity, quality, and competitiveness. Career and Technology Education and many other movements in education and training reform have searched for an elusive but key bridge - how to have an active partnership between public education and private business. SkillsUSA has been that bridge in Texas since 1948 and nationally since 1965. It began as the Vocational Industrial Clubs or VIC. The Vocational Industrial Clubs of America (VICA) began in 1965 and became SkillsUSA - VICA on July 4, 1999, to meet the needs of Corporate America. On September 1, 2004, the VICA was dropped and we became SkillsUSA. The Texas association formally became known as SkillsUSA, Texas Association, Secondary/High School Division, Inc. in October of 2005.

Through a proven system, that produces quality-trained, well-rounded, entry-level employees. SkillsUSA brings together educators, administrators, Corporate America, labor organizations, trade associations and government. The result is a coordinated effort that addresses America’s need for a globally competitive, educated and skilled workforce.

In addition, SkillsUSA teaches the importance of developing leadership skills, positive attitudes and pride in workmanship, all skills that will encourage success in academic and corporate life. SkillsUSA Texas prepares students by introducing the corporate culture found in business and industry and the rigors of academic life. SkillsUSA Texas emphasizes respect for the dignity of work, high standards in trade ethics, superior workmanship, and quality and safety. Students active in SkillsUSA are preparing for leadership in the world of work and are truly...

“Champions at Work”.
Forming a SkillsUSA Chapter

If you are unsure that your school has a national charter call 800-444-2297.

If your school **does not have a national charter with SkillsUSA** you should complete:

- Application for Chapter Charter (one per school in this booklet) After completion Fax this document to 903-887-7981.
- A Constitution for your school.  (Template in this booklet.)

When we receive these documents your school is added to the national database and you can;

- Request a membership kit from jgarrison@skillsusa.org
- Complete your membership roster online at www.skillsusa-register.org

Payment for membership should be sent immediately to:

SkillsUSA  
14001 SkillsUSA Way  
Leesburg, VA  20176

*Be sure to print your roster for your records.*

Once your membership has been submitted you should complete the Petition for Texas Chapter found I this booklet.

Mail, Email or fax this completed document to:

SkillsUSA Texas  
P. O. Box 1388  
Mabank, TX 75147-1388  
903-887-7981 – Fax  
janet@skillsusatx.org

If your school has a national charter you’ll find your school listed when trying to create your login at www.skillsusa-register.org.  In this case you simply need to add your training program to the database and submit your membership.  For your Texas SkillsUSA Chapter number, complete the Petition for Texas Chapter and email, mail or fax it to the above SkillsUSA Texas address.

**Why apply for your Texas Chapter Number?**

Each district is governed by a set of general regulations.  Depending on the size of your district each Texas chapter is limited to the number of students that may compete in each competition.  You’ll find these regulations in the Texas Regulations found on the SkillsUSA Texas web site.  Scroll to the bottom of the screen and click on Texas Regulations.
APPLICATION FOR CHAPTER CHARTER*

The ________________________________ Chapter hereby applies for Charter
(school)
by the ____________________________ Association of SkillsUSA Inc.
(state)

We certify that students supporting this Charter are enrolled in bona-fide technical, skilled and service occupations education classes, which may include health occupations, meeting the requirements of the State Plan for Career and Technical Education. It is requested that a Certificate of Charter evidencing affiliation be issued to the above-named school. As required by SkillsUSA, we hereby submit a copy of our constitution and bylaws.

___________________________________________
Chapter Advisor

___________________________________________
Signature

___________________________________________
School Name

___________________________________________
Address

___________________________________________
City State ZIP

___________________________________________
Advisor Email Address

___________________________________________
School Administrator

___________________________________________
Signature

___________________________________________
Address

___________________________________________
City State ZIP

___________________________________________
Date Submitted

**INSTRUCTIONS:**
Send one copy of this application with a copy of your chapter constitution and bylaws to the director of your state SkillsUSA association. For the director's address, go to: www.skillsusa.org/about/state-directors/.

*Submission of this application represents an official request by the local Board of Education for educational services to be provided by the State Board of Career and Technical Education in cooperation with SkillsUSA Inc.*
Application for SkillsUSA Texas Chapter

Date: __________________________

We the undersigned members of the _____________________________________________
(name of the class, i.e. Criminal Justice, Culinary Arts, Graphic Design, Cosmetology, Automotive Service, Etc.)

At __________________________________________
Full, Legal name of your school

In __________________________________________ In __________________________
School District, ISD Name of City& State

In the county of __________________________________________
County Name

do hereby petition SkillsUSA Texas for a Texas Chapter Number to become an official section in the SkillsUSA, Texas Association. We understand SkillsUSA Texas chapter numbers will be issued to Career and Technical Education (CTE) programs. Active membership is offered to students currently enrolled and for those that have previously been enrolled in an approved CTE program offered by a secondary school. We are returning this petition with a copy of our membership roster that has been submitted online to the national organization and with the approval of an administrator with the proper authority to allow such membership. We ask that a SkillsUSA Texas Chapter Number be assigned and its active paid members duly noted as SkillsUSA members.

Please Print Names | Signatures
---|---
President | President
Vice President | Vice President
Secretary | Secretary
Treasurer | Treasurer
Reporter | Reporter
Parliamentarian | Parliamentarian
Optional Officer | Optional Officer
Advisor | Advisor
Advisor e-mail address

School
Address
City/State/Zip

Phone | Fax
---|---

Return to |
SkillsUSA, Texas Association
P. O. Box 1388
Mabank, TX 75147-1388

If you have questions please call 903-887-4013 or 800-444-2297
903-887-7981 – Fax – or e-mail - janet@skillsusatx.org

All fields must be complete to process.

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Frequently Asked Questions

Fees?

(Registration Fees are subject to change with Board of Directors Approval)

Membership dues are as follows:
Students – 16.00
Advisors – 28.00

Registration Fees:
- District Fall Leadership $20.00
- District Competitions $25.00
- SkillsUSA Texas Legislative Day $75.00
- State Conference $75.00
- Summer Leadership Varies
- National Conference Varies

Who must pay membership dues?
All SkillsUSA members, including professional members, must pay membership dues.

What are the dues and deadline for my state?
Texas membership deadline is February 1st. Your state office can also provide information on all upcoming state leadership and skill events.

What is the national membership deadline?
Rosters must be postmarked by March 1st for students to be eligible for national competition. Competing at the state level is a prerequisite for national competition, so you must also meet your state deadline. In Texas that is February 1st of each year. The February 1 national deadline must be met by students who are competing or running for office at the state and national level.

Can I send in membership after the deadline?
SkillsUSA will continue to accept membership after the March 1 national deadline. This does not make you eligible for state competition, leaving you ineligible for national competition.

Must I send a check with my roster?
Your check should be sent immediately after submitting your membership online.

If I use a purchase order, where is my invoice?
If you use a purchase order for membership dues, you can print the invoice found online after you have submitted your registration. You may print a fee estimate before you submit your registration.

Can dues be refunded or transferred?
Substitution of student memberships is not allowed. You may not drop one student from the membership roster and replace that student with another.

How many sections should I submit?
Create a section for each program in your school. A section consists of all students taught by a single instructor in one occupational area. If you teach separate groups of students in the morning and afternoon, and each group has at least seven members, you may divide them into two sections. Together, these sections make up the school local chapter.
How do I add students to my membership roster?
Submit any additions to your roster using the same method you used to submit your original membership. You will receive a separate invoice and an additional roster for the students added at that time.

Who can participate in SkillsUSA competitions?
SkillsUSA competitions begin at the local level and progress to the state and national levels. Students may compete at the state level if they are registered SkillsUSA members enrolled in an approved training program and who meet all contest and state eligibility requirements. Students must be state first-place winners and approved by their state association director to compete at the national level. Students should be in a secondary school. This includes high school, middle school, jr. high or middle schools with grades 6-12.

Should all SkillsUSA advisors join as professional members?
All advisors and school administrators should join as professional members in order to receive their own copies of SkillsUSA Champions magazine, catalogs, correspondence, scholarship notices and other materials.

I am a new SkillsUSA advisor. Help!
SkillsUSA publications cover programs, competition regulations, national conference and other activities. Your state office can provide information on state activities and upon request, assign an experienced advisor as your mentor for the first year. Phone numbers for the Texas state office is 800-444-2297. Membership Hotline is 844-875-4557.
SkillsUSA Texas has 3 Regions divided into 13 districts. Each district has one district director and one elected teacher advisor serving on each of those committees. Each region has two representatives elected to represent their region on the Board of Directors.
DISTRICT 1
Lisa Alvarado
Center for Career & Tech Ed.
1170N. Walnut Street
El Paso, TX 79930
915-545-5900
Alalvar1@episd.org

DISTRICT 2
Raymond Bannert
100 Cottonwood
San Angelo, TX 76901
(915) 659-3442
Raymond.BannertJr@saisd.org

DISTRICT 3
Brandon Grace
Advanced Technology Center
3201 Ave. Q
Lubbock, TX 79411
806-787-4223 – Cell
806-219-2813 - Office
bgrace@lubbock.org

DISTRICT 4
Peggy Mclemore
7020 Mid Cities Blvd.
N. Richland Hills, TX 76180
817-547-3895
817-831-5847 – Fax
Peggy.mclemore@birdvilleschools.net

DISTRICT 5
Sheila Hyde
1630 Centenary
Richardson, TX 75081
Sheila_hyde@hotmail.com
214-734-6582

DISTRICT 6
Barton Burnett
Dubiski Career High School
2990 S. Hwy 161
Grand Prairie, TX 75001
972-922-3248 - Cell
Barton.Burnett@gpisd.org

DISTRICT 7
Bart Taylor
A & M Consolidated High School
1801 Harvey Mitchell Parkway
South
College Station, TX 77840
979-764-5500
btaylor@csisd.org

DISTRICT 8
Jon Warren
Carl Wunsche Sr High School
900 Wunsche Loop
Spring, TX 77373
skills8@sbcglobal.net

DISTRICT 9
Mike Hedger
Clear Springs High School
501 Palamino
League City, TX 77573
mhedger@ccisd.net
281 284 1448

DISTRICT 10
Eddy Parker
Comanche High School
221 Hwy 2247
Comanche, TX 76442
eparker@comancheisd.net
254-842-8859

DISTRICT 11
Julian Acevedo
Kitty Hawk Middle School
840 Old Cimmaron Trail
Universal City, TX 78148
210-945-1220
jjacevedo@judsonisd.org

DISTRICT 12
Juan Gonzalez
3904 Convent Ave.
Laredo, TX 78041
956-727-0260
956-285-4644 - cell
juaninamil2000@yahoo.com

DISTRICT 13
Minnie Rodgers
1816 N. Gastel Circle
Mission, TX 78572.
956-802-8645 – CELL PHONE
herminia.rogers@gmail.com
Teacher Materials:

*Rules for Texas Only Contests are located in the Texas Regulations found on our web page. Point your browser to [www.skillsusatx.org](http://www.skillsusatx.org). Look for the Texas Regulations link at the bottom of the screen.*

- Technical Standards CD $19.95
- Texas Regulations (download from our web page)
- Leadership Handbook $ 5.00

Shipping charges will apply

See a complete line of other teaching tools at [http://www.skillsusa.org/store/](http://www.skillsusa.org/store/)

Constitution, Bylaws and Board Policy for the Texas Association of SkillsUSA are available for download at [www.skillsusatx.org](http://www.skillsusatx.org) look to download forms then “organization documents”. Also available are ways to use the Professional Development Program (PDP) “Chapter Standards”, “Program of Work”, and “Student2Student” and how keep your chapter running smoothly on the Chapter Management page at [www.skillsusa.org](http://www.skillsusa.org).
New Advisor Resources

New to SkillsUSA? Not sure where to begin? Save more than 20 percent and take the mystery out of being a new SkillsUSA advisor with this package of starter materials essential for running a local SkillsUSA chapter. For one price, receive the following:

- One Leveraging Your Leadership with Parliamentary Procedure kit.
- One 2015-2016 SkillsUSA Championships Technical Standards CD package.
- One Advisor’s Success Kit (ASK).
- One Chapter Materials Design Studio.
- Seven SkillsUSA Leadership Handbooks.
- One Week of Champions DVD.
- One What is SkillsUSA? DVD.
- One Professional Development Program Instructor’s Guide.
- One SkillsUSA Advisor’s Pocket Guide.
- Seven SkillsUSA Student’s Pocket Guides.
- Ten Why SkillsUSA? student brochures.

The above items are also available for purchase individually. These SkillsUSA materials are available from our SkillsUSA Educational Materials Catalog. Visit [http://www.skillsusa.org/shop/](http://www.skillsusa.org/shop/) to order these publications.

SkillsUSA ceremonial emblems, banners, official clothing, awards and other items are available from the SkillsUSA Supply Service. Visit [http://www.skillsusastore.org/skillsusa/welcome.asp](http://www.skillsusastore.org/skillsusa/welcome.asp) to order.

The SkillsUSA Texas state office keeps a supply of leadership books and technical standards. Call to ask if copies are available 800-444-2297 or email janet@skillsusatx.org.
Introducing SkillsUSA to Your Students

The following script is designed to help instructors talk with students about the SkillsUSA program. Modify it as needed to include your school name, advisor’s name and sample activities from the previous year or your intended areas of focus for the program.

It will be helpful to review the SkillsUSA Membership Kit before you talk with students, and also to have the materials as a reference during your talk. Hang the classroom poster. To further explain SkillsUSA, brochures are available from the Educational Materials Catalog.

SkillsUSA Fact Sheet:
http://www.skillsusa.org/events-training/skillsusa-week/resources/

Info for Parents:
http://www.skillsusa.org/get-involved/parents/

TEACHER SCRIPT

Most professionals have organizations relating to their specific occupation. You can join them for personal or professional development, or to meet other people with the same interests. This year in our classroom [school], you will have an opportunity to be a part of your first professional organization: SkillsUSA.

SkillsUSA is a national student organization with more than 284,000 members. Our SkillsUSA group will have a variety of experiences to enhance what we’re learning in the classroom [lab]. And, being in SkillsUSA will help each of you, individually, develop some new abilities as team members and leaders.

You may have an older brother or sister, or maybe a friend, who has been in SkillsUSA. Or, you may have seen fliers around school. Maybe you’ve heard about some of the activities sponsored by SkillsUSA in the past. Now it is your turn to be part of SkillsUSA.

There is another very important reason to join now. You’ll see how important it is the longer you’re in this program. When you’re working toward a career, you need to have every competitive advantage over the next job candidate. Even if you do not know exactly what your future career will be, the skills you will gain through SkillsUSA will last your entire life. SkillsUSA will help give you an edge to succeed both in work and in life.

There are a lot of fun things you can do as a SkillsUSA member. Together, we can conduct community projects. We can also interact with local businesspeople in our field of study. And, many people like SkillsUSA because of its contests. Through the SkillsUSA Championships program, you can earn recognition, industry tools and prizes, and college scholarships.

Here at school, SkillsUSA is a leadership organization where the students are in charge. First, you’ll elect officers. Then you’ll plan and carry out your own activities. These should include community service, professional development, employment, public relations and competition. All these activities add up to what’s called our Program of Work. We’ll decide on our own activities and how to carry them out. For example, we might bring in a guest speaker, do a fix-up project, or hold an open house for our training program. Those are just a few ideas of what we can do.

[We will also work in the Professional Development Program. This is a leadership and personal development course we will complete during the year to develop better employment skills.]

SkillsUSA chapters are located in schools all over our state. Some of you will have a chance to travel and compete in regional or state contests. Others might attend a leadership conference with students from other schools. And, contest winners at the state level will be invited to the national championships in Kansas City, Missouri. So, there will be some great opportunities to meet new people, travel and test your skills against other people in the state.

If you’re interested in participating, we will enroll members in SkillsUSA this month. [

We will hold elections soon to elect classroom officers and school officers. Some of you can also volunteer to lead or serve on a committee to carry out a project or activity.

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These leadership positions will help you to practice the same skills you'll need on the job someday. You'll learn how to manage a project, keep track of finances, meet deadlines, and organize people. SkillsUSA will help us to bring a lot of positive publicity to this program and to our school. It sounds like work, but it will also be a lot of fun. You, the students, will receive praise and attention when we are successful with our activities because you will be in charge.

I know most of you want or need some activities to include in your job portfolios or to list on your résumés or college applications. SkillsUSA doesn't just look good on paper. It's also the kind of organization that will have a lasting impact on your life. You will develop stronger skills, more confidence and rich friendships.

The cost for being part of SkillsUSA at our school is [$00] per student. We will ask each student to pay his or her dues by [date]. To pay for travel and other additional expenses, we will hold a fundraiser.

To start off the year, we will have a [SkillsUSA Kick off Rally and Social] on [date] at [time] in the [name of room]. I hope you will come.

We will have some members from last year tell you about their experiences and see a SkillsUSA video, followed by some games and a pizza party.

Please be sure to tell your parents about this program so they won't be surprised when we send home information about trips, contests and other fun activities later in the year.

The national Web site, skillusa.org, has a lot more information. There are special sections for students and for parents.

Does anyone have questions?
Dear Parent:

This year in the ________________________ training program, your son/daughter has an opportunity to be a member of SkillsUSA. This is a national student organization that teaches leadership and employability skills to help students succeed—both on the job and in life.

I hope you will support participation of this activity by your child. Membership dues for our SkillsUSA Chapter are $_________ and they are payable by check or cash, and are due on __________. These dues will help cover the cost of local activities for the chapter this school year.

Active SkillsUSA members will have a chance to conduct a variety of professional development activities including competitions that test their job skills against industry standards. There will also be opportunities to receive credentials that will enhance a job portfolio. And, students who elect to participate in skill or leadership events are eligible to scholarships. Additional information about regional, state or national events will be sent home later, once we determine participation.

If you have any questions, please do not hesitate to call me at ____________________ or send an e-mail to _______________________________. I appreciate your support of this activity.

Sincerely,

______________________________________________
Instructor
Chapter Management: Chapter Meetings

Valuable skills are learned and practiced through organized activities. Well-run meetings are a good example. Learning how to plan and work cooperatively with other people is an important skill set. As an individual, we've each got good ideas, but when people combine their ideas and efforts, things really begin to happen! Here are some coaching tips for chapter meetings:

1. First, make sure a meeting is needed.
2. Never substitute a meeting for taking action
3. Is the goal of the meeting understood by all?
4. Are the right people invited?
5. Was a written agenda circulated in advance?
6. Prepare materials and set up the room
7. Make sure everyone has done their preparations
8. Start on time and end on time
9. Create a positive tone for the meeting
10. Post and use meeting ground rules
11. Use techniques to ensure everyone participates
12. Use a decision-making model
13. Follow up? Record decisions and assign actions
SkillsUSA Advisors Role

A SkillsUSA advisor has an important role, facilitating student learning. The advisor supports the chapter but should allow the students to take the lead whenever possible. The person doing the work is the one learning the most. Facilitators use good questioning, active listening and coaching to help students set goals, priorities and timelines.

To ensure that the maximum number of students have an active role, each instructor should carry out the following steps inside their own training program:

- Hold elections to identify student leaders.
- Train officers in basic leadership and SkillsUSA knowledge.
- Plan and conduct chapter meetings.
- Develop a program of activities and calendar.
- Identify committees or team members to organize activities.

Student Officers

The officer selection process is an excellent way for your students to learn practical lessons in leadership and teamwork. Everyone has a role: committee member, campaign manager, candidate or voter. When everyone participates, everyone learns.

Officers set the tone of the chapter. They can also be a huge help to your technical program by handling routine business, organizing and conducting meetings, organizing committees and carrying out chapter activities. This helps them learn basic organization and supervisory skills and creates a responsible team spirit.

Once officers are elected, your role becomes one of guidance and motivation. For the most part, SkillsUSA now belongs to your students, and ultimately they will be responsible for their decisions and actions. But they will still look to you for direction. Keeping up your enthusiasm is not only important, but also vital. You set the tone and excitement level.

For more information about running a chapter, check the website for the Chapter Management document.
Ceremonies

**Officer Installation Ceremony**
Officer Installation Ceremony: The Officer Installation Ceremony is used to install local and state officers. See the Leadership for the complete ceremony. Make this a special occasion so the students involved feel recognized and excited about their new roles.

**Opening and Closing Ceremonies**
This ceremony is used to open official SkillsUSA meetings, special events and conferences.

The SkillsUSA Emblem and chapter clothing or equipment can be ordered from the [SkillsUSA Supply Service](http://www.skillsusa.org/supply-service).
SkillsUSA programs include local, state and national competitions in which students demonstrate occupational and leadership skills. At the annual national-level SkillsUSA Championships, over 5,000 students compete in 100 occupational and leadership skill areas.

SkillsUSA programs also help to establish industry standards for job skill training in the lab and classroom, and promote community service. SkillsUSA is recognized by the U.S. Department of Education and is cited as a "successful model of employer-driven youth development training program" by the U.S. Department of Labor.

Mentoring Recognition Program

SkillsUSA sponsors a national recognition program based on the Student2Student mentoring program. Any chapter involved in mentoring can submit its project plan, description and outcomes. The winning chapter will be recognized at the National Leadership and Skills Conference, in Medallion magazine, in the Awards and Recognition book and at an event during the conference.

Professional Development Program (PDP)

SkillsUSA’s Professional Development Program (PDP) helps students develop the skills they need to make a smooth transition to the workforce or higher education. The program – available in printed workbooks or online – guides students through 76 employability skill activities that are covered in seven levels of the program.

Chapter Excellence Program

The Chapter Excellence Program (CEP) honors chapter achievement relative to SkillsUSA’s framework of developing personal, workplace and technical skills. The framework actualizes SkillsUSA’s mission “to empower members to become world-class workers, leaders and responsible American citizens.” It also serves as the blueprint for workplace readiness.

College/Postsecondary Program of Work

SkillsUSA activities for college/postsecondary chapters can be extremely valuable educational experiences. It would be difficult to overemphasize the importance of interesting and well-planned activities for a chapter. Activities should be the center for chapter involvement on campus, providing a focus for what SkillsUSA is all about.

National Program of Work

The heart of SkillsUSA is the program of work or what your chapter is going to do. It is the activities and projects—the plan of action—that your chapter will carry out during the school year. The national Program of Work (POW) sets the pace for SkillsUSA nationwide.

Program of Work

The heart of SkillsUSA is the program of work or what your chapter is going to do. It is the activities and projects—the plan of action—that your chapter will carry out during the school year.

Professional development: To prepare each SkillsUSA member for entry into the workforce and provide a foundation for success in a career. Becoming a professional does not stop with acquiring a skill, but involves an increased awareness of the meaning of good citizenship and the importance of labor and management in the world of work.

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Community service: To promote and improve good will and understanding among all segments of the community through services donated by SkillsUSA chapters, and to instill in its members a lifetime commitment to community service.

Employment: To increase student awareness of quality job practices and attitudes, and to increase the opportunities for employer contact and eventual employment.

Ways and means: To plan and participate in fundraising activities to allow all members to carry out the chapter’s projects. See our special Chapter Fundraising section for more information.

SkillsUSA Championships: To offer students the opportunity to demonstrate their skills and be recognized for them through competitive activities in occupational areas and leadership.

Public relations: To make the general public aware of the good work that students in career and technical education are doing to better themselves and their community, state, nation and world.

Social activities: To increase cooperation in the school and community through activities that allow SkillsUSA members to get to know each other in something other than a business or classroom setting.

The students should discuss and develop their own plan. Your role is to help them select activities which relate to their vocational training and to guide them as they develop their personal skills in communications, organization, planning and follow-through.

Chapter activities will provide some of the best opportunities your students will have to learn by doing. A successful program of work creates a positive learning atmosphere in the classroom and shop. Your students learn how to accept responsibility, work as a team, manage a budget, and handle success and failure.

Chapter Programs and Scholarships

Chapter programs and scholarships are ideal ways to illustrate the value to current members of SkillsUSA. SkillsUSA is committed to equipping members with skills they can apply to be successful not only in their careers but also as leaders in their communities. Share with students the many programs they can be a part.
For more information about SkillsUSA, go to www.skillsusa.org for information from the national office and www.skillsusatx.org for information from the State office...

Janet Conner, Executive Director
SkillsUSA Texas
P. O. Box 1388
Mabank, TX 75147-1388
903-887-4013
800-444-2297 – Toll Free

SkillsUSA Texas
www.skillsusatx.org

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