District Officer Package

FILING DEADLINE: February 03, 2020 by 4:00PM
DISTRICT 7 SkillsUSA TEXAS
OFFICER CANDIDATE REGISTRATION FORM

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OFFICER CANDIDATES MUST INCLUDE A COPY OF THEIR HIGH SCHOOL TRANSCRIPT WITH THE REGISTRATION FORM.
**OFFICER CANDIDATES MUST ALSO SUBMIT A HEADSHOT IN OFFICIAL DRESS WITH APPLICATION**

SCAN and EMAIL APPLICATION TO: apope@clevelandisd.org AND dmills@pngisd.org

CANDIDATE NAME ____________________________________________________ AGE ________ GRADE ________

SCHOOL ______________________________________________________________ TSHIRT SIZE __________________

CHAPTER # ________ STUDENT CELL PHONE # __________________ STUDENT EMAIL _________________________

ADVISOR __________________________________________ ADVISOR EMAIL ________________________________

ADVISOR CELL PHONE# ______________________ ADVISOR T SHIRT SIZE __________________

OFFICER CANDIDATE AGREEMENT
As a candidate for a District 7 SkillsUSA office, I agree to abide by the requirements of the office as set forth in the District 7 SkillsUSA constitution and by-laws. I also understand that if I am elected I must attend the summer leadership conference.

Signed ____________________________________________

CHAPTER PRESIDENT AGREEMENT
As chapter president, I recommend the above named student for a District 7 SkillsUSA office. I will provide information as needed in order for the candidate to be fully prepared to perform the duties of the office.

Signed ____________________________________________

CHAPTER ADVISOR AGREEMENT
As chapter advisor to the above named student, I agree to abide by the requirements of the District 7 SkillsUSA constitution and by-laws. If my student should become a District 7 officer, I understand my responsibility to have my student in attendance at all District 7 officer functions.

Signed ____________________________________________

DISTRICT/CAMPUS ADMINISTRATOR AGREEMENT
As an administrator, I recommend the above named student for a District 7 SkillsUSA office. I understand that if this student becomes a District 7 officer, that the school district will make every effort to assure that the student will be present at all mandatory meetings, conferences, contests, and other District 7 officer functions.

Signed ____________________________________________
Candidate and Advisor must agree to the following:

- I actively participate at the local level of SkillsUSA and will continue to do so as District 7 Officer.
- I will be available to represent the District 7 organization through personal appearances, as required, which could be any or all the following:
  - District 7 Officer Training Day, typically held in late April. – mandatory
  - Summer Leadership – Summer Leadership conference is mandatory for all District 7 officers with advisors.
    - Cost of the summer conference registration and hotel for the officers attending is paid for by District 7. Travel must be arranged by the school district.
    - Advisors and students must attend and participate in the conferences for the officer to maintain their office.
  - NLSC National Delegation – expected, the district president has mandatory attendance for NLSC delegation
  - Washington D.C. Leadership and Training Institute – expected
  - District 7 Fall Leadership Planning meetings – mandatory
  - District 7 Fall Leadership Conference - mandatory
  - SkillsUSA District 7 Championships (2 or 3 days February or March) – mandatory
  - State SkillsUSA Championship – expected, the district president has mandatory attendance
- I will abide by national and state policy while serving as a District 7 Officer.
- I will file all forms and paperwork for District 7 Officer candidate with the District 7 Director by the deadline.
- I will respect the nomination, election and campaign policy restrictions.
- I can demonstrate information and knowledge of SkillsUSA as found in the SkillsUSA Leadership Handbook. A written exam may be administered as scheduled by the district office. In the event that officers cannot fulfill his or her duties, an alternate will be selected by the District 7 Director in accordance with the District 7 Constitution and By Laws.

Performance Release

I hereby grant the SkillsUSA Texas Association permission to make still or motion pictures and sound recordings, separately or in combination, and also give a production company approved by the SkillsUSA Texas Association permission to use the finished silent or sound pictures, and/or sound recordings as deemed necessary. Further, I so hereby relinquish to the SkillsUSA Texas Association all rights, title, interest in, and income from the finished sound or silent motion pictures, still pictures, and/or sound recordings, negatives, prints, reproductions and copies of the originals, negatives, recording duplicates and prints, and further grant the SkillsUSA Texas Association the right to give, sell, transfer and/or exhibit the same to any individual, business firm, publication, television station, radio station or network, or governmental agency, or to any of their assignees, without payment or other consideration to me. My agreement to perform under camera, lighting and stated conditions is voluntary, and I do hereby waive all personal claims, causes of action, or damages against the SkillsUSA national headquarters and the employees thereof, arising from a performance or appearance.

________________________________________  ________________________________
Signature of Participant                           School

________________________________________  ________________________________
Participant’s Address                              School Address

________________________________________  ________________________________
Participant’s City/Zip Code                        School, City/Zip

________________________________________  ________________________________
Parent / Guardian Signature                      Date
SkillsUSA Texas District 7 Officer Contract and Code of Conduct

As a District 7 Officer of SkillsUSA, you have a responsibility to represent all members of the organization. Your conduct must be exemplary at all times while representing the organization, as well as on your personal time. You will have an opportunity to meet students, advisors, administrators, business, industry, and legislators during your term in office. Your actions will set a standard for all SkillsUSA members to follow. When you sign this Officer Contract, it should be with the understanding that your obligations are great, as are the rewards of serving your fellow members. You will also be reaffirming the ideals of SkillsUSA.

As a District IV Officer of the SkillsUSA District 7 Texas Association, I agree to adhere to the following code of conduct:

- My conduct shall be exemplary at all times.
- I will, at all times, respect all public and private property, including the hotel in which I am housed.
- I will spend each night in the hotel room of the hotel in which I am assigned.
- I will keep my advisor or assigned District 7 SkillsUSA staff persons informed of my whereabouts at all times.
- I will strictly abide by the curfew established and shall respect the rights of others by being as quiet as possible after curfew.
- I will not enter a sleeping room of the opposite gender without the supervision of an advisor.
- I will not use any type of alcoholic beverages, tobacco products, or drugs. If you should have been ordered to take certain prescription drugs by a licensed physician you should report such orders to your advisor or District 7 Director.
- Attendance at school is mandatory anytime it is in session. Grades must be kept at an above average level. All work missed while on SkillsUSA business will be made up in a timely manner.

Internet Code of Conduct

As an officer for SkillsUSA, you are a public figure. As an officer you represent your school, your state association and the national SkillsUSA association. As you post content to personal and public web pages i.e. facebook.com, Twitter, YouTube.com or other sites, keep in mind that people you do not know (including potential employers or admissions officers) have the ability to review and archive your personal space. These personal sites are being used as a point of reference to your site. Be sure your personal materials, including comments, photographs, video or sound files, would not embarrass you if they were viewed by SkillsUSA staff, business partners, or instructors.

E-mail addresses: If your personal email address does not project a professional image, create a new email address for any SkillsUSA correspondence. Be sure to check email daily during your term of office as travel opportunities are often offered via e-mail.

As an officer of SkillsUSA, I will represent SkillsUSA Texas with respect. This means for my term of office, any content I post on the World Wide Web where SkillsUSA is mentioned on sites such as myspace.com, facebook.com, utube.com or other sites will be reviewed by my advisor, parent, or state director. My email address used for SkillsUSA business must be reviewed by an authorized adult such as my advisor, parent, or state director. I also understand that these websites will be monitored and I may be requested to remove material.

If I fail to do so and post inappropriate or unapproved material, I will be on probation as an officer and subject to the consequences as a state officer for violating the State Officer Code of Conduct.

I have read and understand the information in this document. I agree to abide by this policy for the duration of any office I have been elected or appointed for SkillsUSA Texas.

As an officer candidate I ________________________________, agrees to terms previously stated and has the support of my parents/guardians and the school administration.

_________________________________________  __________________________________________
Officer Candidate Signature                     Date

_________________________________________  __________________________________________
Parent/Guardian Signature                        Date

_________________________________________  __________________________________________
Chapter Advisor Signature                        Date

_________________________________________  __________________________________________
Local Administrator Signature                    Date