The national office application is due in this office March 24th.

The application must be complete when it is received.

If you choose to email the application, it must be in one PDF document sent to janet@skillsusatx.org

This application will be completed online after being approved at the House of Delegates at the state conference.

SkillsUSA Texas
National Officer Application
P. O. Box 1388
Mabank, TX 75147 - 1388
SkillsUSA National Officer Candidate Application Forms
Print, sign and scan all pages *into one document* and upload to online application.

Name:_________________ State:_________ Division: HS or C/PS

National Officer Candidate Minimum Qualifications as outlined in the **Bylaws**:

<table>
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<tr>
<th>High School</th>
<th>College/Postsecondary</th>
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<tr>
<td><strong>ARTICLE VI—QUALIFICATIONS FOR NATIONAL OFFICE</strong></td>
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<tr>
<td>Section 1. Candidates for national office shall have:</td>
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<td>• Active membership status at time of election and through the completion of term in office</td>
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<td>• Endorsement of the state association and chapter representing during term in office</td>
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<td>• At least one full school year remaining in high school</td>
<td>• Been selected by their state association as a national officer candidate</td>
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<tr>
<td>• Been selected by their state association as a national officer candidate</td>
<td>• Adhered to all national officer candidate requirements found in the National Officer Program Guide</td>
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**Candidate Travel Requirements**
- June 7-11, 2020 Summer Leadership Training, Canyon of the Eagles, Burnett, TX
- June 26, 2020 Attend orientation meeting backstage following the national officer team announcement at the SkillsUSA National Leadership and Skills Conference Awards Ceremony – **Louisville, KY**
- June 27-June 30, 2020 Post Election Training (SkillsUSA covers cost of candidates return transportation) – **Louisville, KY**
- July 21-26, 2020 National Officer Summer Training – **Leesburg, VA**
- August 6-9, 2020 Facilitator Training – **Lincoln, NE**
- September 16-23, 2020 Pre-WLTI training and WLTI state officer conference – **Alexandria, VA**
- February 7-13, 2021 SkillsUSA Week (Keep these dates open for opportunities.) – **TBA**
- March-May 2021 (4-day training) Pre-National Leadership and Skills Conference (NLSC) Training* (Training dates will be confirmed by August 2020 based on national officer team availability.) – **TBA**
- June 16-26, 2021 SkillsUSA National Leadership and Skills Conference – **Atlanta, GA**

*Training dates and locations are subject to change based on program and staff needs and officers will be notified at least two months prior. The dates are all mandatory, and all national officers are required to attend all events. If you are unable to attend a mandatory event, you may have to forfeit your position as a SkillsUSA national officer.

*I verify the SkillsUSA National Officer Candidate listed above has met all qualifications as outlined in the **Bylaws**.

-AND-

I understand the SkillsUSA national officer candidate listed above may travel without the supervision of a national staff person or other authorized person until he or she reaches the destination. Upon arrival at the destination, she or he will be supervised until the departure home. If parents/guardians, school administrators, school advisors or other care takers are not comfortable with this requirement, they are responsible for making travel arrangements for a chaperone at their own expense.

_________________________ /____/_______  ___________________________ /____/_______
National Officer Candidate  Date  SkillsUSA Advisor  Date

_________________________ /____/_______  ___________________________ /____/_______
Parent/Guardian  Date  Local Administrator  Date

*For candidates under 18 years old only*
National Officer Candidate Confidential Medical Information
* All participants must complete and sign this form. *

Emergency Contact Information:

Name ____________________________________________

Address ________________________________________ City, State and ZIP ____________________________

Cell phone (____) ________________________________

Medical Information:

<table>
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<tr>
<th>List all medications currently taking:</th>
<th>List any known drug allergies:</th>
<th>List any physical restrictions:</th>
<th>List any dietary restrictions:</th>
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Important: A copy of the medical insurance card must accompany the national officer when he or she travels on assignments.

I hereby agree to release **SkillsUSA, Inc.**, its representative’s agents, and employees from liability for any injury to me resulting from any cause whatsoever occurring at any time while carrying out officially assigned travel or business for **SkillsUSA, Inc.**

The SkillsUSA national staff, assistants and/or designees are authorized to administer and/or obtain, routine or emergency diagnostic procedures and/or routine or emergency medical treatment for me as deemed necessary in medical judgment.

I agree to indemnify and hold harmless **SkillsUSA, Inc.**, and said assistants and designees for any and all claims, demands, and actions, rights of action and/or judgments by or on my behalf arising from or on account of said procedures and/or treatment rendered in good faith and according to accepted medical standards.

_________________________ /___/___ ______________________________ /___/___
National Officer Candidate Date SkillsUSA Advisor Date

_________________________ /___/___ ______________________________ /___/___
Parent/Guardian Date Local Administrator Date

*For candidates under 18 years old only*

NOTE: All persons under legal age (18) must have a parent and/or guardian agree to AND sign this form.
National Officer Candidate Minimum Qualifications

As outlined in the SkillsUSA High School Constitutions:

**High School**

**ARTICLE VI—QUALIFICATIONS FOR NATIONAL OFFICE**

Section 1. Candidates for national office shall have:

- Active membership status
- Endorsement of their state association
- At least one full school year remaining in a High School preparatory career-technical program.
- Been elected by their state delegates as a national officer candidate
- Completed Levels I & II of the SkillsUSA Professional Development Program

The Board of Directors has defined the present active membership status and endorsement of the state association to read as follows: “Active membership status and be currently enrolled in a trade, industrial, technology and health occupations program at the time of application, and must plan to continue in the training program at least one more year. If a student is elected to serve and is unable to fulfill the obligation, the state may forfeit the right for officer candidates in their division the following year. The Board of Directors will review the situation, listen to the concerned parties, and make the final recommendation/decision.”

Section 2. Candidates shall file for office with the state executive director not later than March 24th prior to the date of the annual state meeting. The state executive director will in turn send the candidate’s application chosen at the state conference to the national executive director by June 1 prior to the national conference.

*I verify that the SkillsUSA National Officer Candidate listed above has met all of the above qualifications.*

_________________________  __/__/__  _______________________  __/__/__
National Officer Candidate   Date             SkillsUSA Advisor      Date

_________________________  __/__/__  _______________________  __/__/__
Parent/Guardian          Date             Local Administrator    Date

*High School or under 18 years old only*
The SkillsUSA national staff, assistants and/or designees are authorized to administer and/or obtain, routine or emergency diagnostic procedures and/or routine or emergency medical treatment for me as deemed necessary in medical judgment.

I agree to indemnify and hold harmless SkillsUSA, Inc., and said assistants and designees for any and all claims, demands, and actions, rights of action and/or judgments by or on my behalf arising from or on account of said procedures and/or treatment rendered in good faith and according to accepted medical standards.

_______________________ __/__/__  _______________________  __/__/__
National Officer Candidate  Date  SkillsUSA Advisor  Date

_______________________ __/__/__  _______________________  __/__/__
Parent/Guardian  Date  Local Administrator  Date

*High School or under 18 years old only*

**NOTE:** All persons under legal age must have a parent and/or guardian agree to sign this form. **All participants must sign this form.**
National Officer Application

This application is three pages long. You must complete every page for your application to be considered complete. Page 3 is a list of supporting documents that need to be included with the application. Be sure you have all of the information you need prior to beginning this form.

Be sure to print and complete the National Officer Candidate Application forms.

National Officer Candidate Name (as it appears on your driver’s license)

_____________________________________________________

State Association____________________________

Region _________________________________

Division: [ ] High School [ ] College/Postsecondary

Type of position you are seeking
[ ] At Large (President, Vice President, Secretary, Treasurer, Parliamentarian)
[ ] Regional Vice President (High School only)
[ ] Undeclared

Contact Information
Mailing Address: _________________________________________________

City______________________ State_______ Postal/Zip code____________

Home Phone Number: _______________

Cell Phone Number: _________________

Email: ________________________________________

CTE Program: __________________________________________

School Name: ________________________________________________

School Address: ________________________________________________

City__________________________ State _________ Postal Zip Code ____________

School Phone Number: __________________________


**Correspondence**

Names of individuals, email addresses and phone numbers for those who should receive copies of correspondence (please include your local advisor and school principal of the school you are attending). Your state director will automatically be included.

Advisor Name: ____________________________

Phone Number: ____________________________

Cell Phone Number: ____________________________

Email: _____________________________________

Administrator Name: ____________________________

Administrator Phone Number: ____________________________

Administrator Email: _____________________________________

Parent or Guardian Name (high school only): ____________________________

Parent or Guardian Phone Number: ____________________________

Parent or Guardian Cell Phone Number: ____________________________

Parent or Guardian Email: ____________________________

*Use a separate piece of paper and complete the following sentences in 500 words or less:*

I want to become a national officer because:

My SkillsUSA Framework story is:

I possess the following qualifications to be a national officer:
Supporting Documents
Please provide the following documents

- State Director Endorsement Letter
  Endorsement from state association director of the state association where you will be serving during your term in office.
- School Verification Letter
  Verification letter from a school administrator indicating that at least one full year remaining in a technical, skilled and service career, including health careers programs.
- School Administrator Support Letter
- Chapter Advisor Support Letter
- Verification of Completion of Career Essentials: Experiences, Fundamentals or Advanced courses or PDP Levels 1 and 2.
- Candidate Headshot in SkillsUSA Official Attire
- Attach candidate HEADSHOT photo in SkillsUSA Official Attire (JPG format)
- Candidate application forms (you must download and complete the National Officer Candidate Application Forms.)